INSTRUCTIONS FOR DIRECT TRANSFERS FOR ISU FOUNDATION

In all cases, please notify Nancy Daffer as soon as possible so that she may give the broker or the bank identifying information. The most useful information is:

Donor:	Number of Shares:
Amount of Gift (if cash):	Security/Company:
Purpose of Gift:	

All gifts should be identified as for the benefit of:

Indiana State University Foundation, Inc.
30 North Fifth Street
Terre Haute, IN 47809

Large cash gifts may be transferred directly to our assets at First Financial Bank. These transfers will go through the Federal Reserve Chicago/Terre Haute. Information the donor or their representative should include is:

ABA Number:	074900356
ATTN:	Trust Department
For the Benefit of:	Indiana State University Foundation

Large Endowment securities gifts may be transferred to our Endowment Fund within Terre Haute First National Bank. They deal with Sungard Custody Services with the Bank of New York. Information the broker will need includes some or all of the following:

DTC Number:	901	Agent Bank DTC:	80901
Account Number:	116227	Institution ID:	23558
Account Name:	First Financial Bank	ABA Number:	021000018

As you can see, there is nothing here to identify the gift with the ISU Foundation. It becomes doubly important that Nancy may notify the Trust Department so they may identify the Foundation gift from among many unrelated transactions and place it in the proper Foundation account.

Current (non-endowment) or other securities gifts may be transferred to one of our local brokerage accounts. Current Fund investment policies dictate that Current funds are not to be invested in securities. Therefore, once the shares have been transferred to a brokerage account, they will be sold immediately and the proceeds mailed to the Foundation. Our local brokers include:

Broker	Company	Phone #	DTC	Account
David Dittmann	Edward Jones	242-9455	0057	4690498813 (Linda Holt)
Vince Milnes	Edward Jones	232-5599	0057	4760778912 (Robin Eberhart)
Sam Copra/ Kevin Klingerman	Hilliard Lyons	238-2468	768	44757844 (Chasity Jordan)
Tom Kirchner	Merrill Lynch	478-7002	5198	43Z04005 (Peggy Harrold)
Frank Volkers	Volkers Group LLC	232-5822	0235	79402916 (Jody Reinoehl)
Rod Heefner	Wells Fargo	232-0304	0201	3611-0110 (Pam Virgilio)

In accordance with IRS regulations, securities gifts are valued at the average of the high and low values on the day we receive, or gain control of, the shares. For instance, if we receive 50 shares of a company that had a high value of $25.75 and a low value of $24.90 on the day we received them, the average value per share would be 25.325. Therefore, the total value of the gift would be $1,266.25.

If you have questions, call Nancy Daffer at (812) 514-8507.